

EXERCISES



Exercise A

Answer the following questions with *complete sentences*.

Example: Q: Who does Ace sell its products to?

A: Ace sells its products to the general consumer

1. Q: What does Ace manufacture?

A: _____

2. Q: Which company makes telecommunications equipment?

A: _____

3. Q: Who sells its products to middle-class families?

A: _____

4. Q: What kind of customer does United sell its products to?

A: _____

5. Q: What products are sold to schools and other organizations?

A: _____

6. Q: What kinds of products does United make?

A: _____

7. Q: What is one example of how United's products are used?

A: _____

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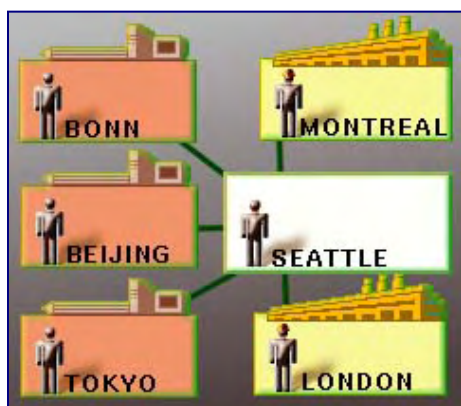
Exercise B

Circle the correct word.

Example: Its / It's products are used too often.

1. Its / It's a well-managed company.
2. Its / It's products are well made.
3. Some of its / it's products are used for military purposes.
4. Its / It's a sporting goods manufacturer.
5. There / Their are three factories.
6. Its / It's main products are rocket engines, satellites, and aircraft parts.
7. How many employees work in their / there head office?
8. How many employees are there / their in the London factory?
9. Ace doesn't have any / some factories outside the US.
10. Ace sells its products to people that / who like sports.

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Exercise C

Answer the following questions with a complete sentence.

Example: Q: What company has an office in Tokyo?

A: United has an office in Tokyo.

1. Q: Where is United's main factory located?

A: _____

2. Q: Where are United's other factories?

A: _____

3. Q: Does United have any offices in South America?

A: _____

4. Q: Where is United's European factory?

A: _____

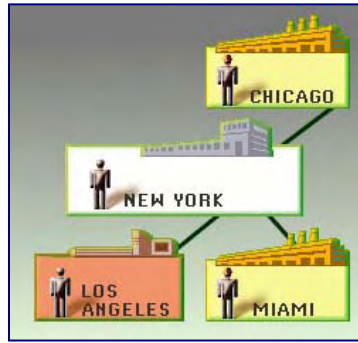
5. Q: Where are United's overseas offices?

A: _____

6. Q: Where is your company based?

A: _____

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Exercise D

Indicate whether the following sentences are true or false.

- Example:* Five hundred people are employed in the Chicago factory. true / false
- In Los Angeles, the company employs fewer than fifty workers. true / false
 - Ace employs a total of six thousand five hundred workers. true / false
 - The head office in New York has three thousand employees. true / false
 - There are more than six thousand employees in Ace's two factories. true / false
 - Ace employs between three hundred and four hundred workers in its two offices. true / false
 - There are fewer workers in Chicago than in Miami. true / false

Exercise E

Circle the correct word.

- Example:* There is / are three factories.
- In Bonn there is / are thirty employees.
 - There is / are a factory in London.
 - There is / are fewer workers in its main factory than in its other factories.
 - Its main office is in New York, and there is / are another office in L.A.
 - There is / are twenty employees working in the Tokyo office.
 - The main factory is in Seattle. There is / are another factory in Montreal and a third in London.

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Exercise F

Write questions which fit the answers.

Examples: Q: Where is Ace's main factory?

A: *Ace's main factory is in Chicago.*

Q: Altogether, how many factories are there?

A: *Altogether, there are two factories.*

1. Q: _____

A: Twenty people work in the Tokyo office.

2. Q: _____

A: Ace's main competitors are foreign companies from Europe and Asia.

3. Q: _____

A: Ace sells its products to people who like sports.

4. Q: _____

A: United makes advanced products such as aircraft parts.

5. Q: _____

A: Ace's two offices are in New York and L.A.

6. Q: _____

A: The Montreal factory has five thousand employees, including part-time workers.

7. Q: _____

A: United has overseas sales centers in Bonn, Tokyo, and Beijing.

8. Q: _____

A: There are three overseas offices.

9. Q: _____

A: It doesn't have any factories in Europe.

10. Q: _____

A: Ace has been successful because of its high quality products.

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Exercise G

Write yes/no questions which fit the answers.

Examples: Q: Does United have overseas offices?

A: Yes, United has overseas offices.

Q: Are Ace's products well made?

A: Yes, Ace's products are well made.

1. Q: _____

A: Yes, United employs almost twenty-five thousand workers.

2. Q: _____

A: Yes, some of its products are used for military purposes.

3. Q: _____

A: Yes, Ace is a sporting goods manufacturer.

4. Q: _____

A: Yes, five thousand people work in the Chicago factory.

5. Q: _____

A: No, Ace doesn't have an office in San Francisco.

6. Q: _____

A: Yes, Ace's main competitors are foreign companies.

7. Q: _____

A: Yes, in recent years United has done well.

8. Q: _____

A: No, it hasn't been losing money. It has been profitable.

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Exercise H

Complete each sentence with the correct words or phrases from below.

1. We have a lot of competition, so _____ right now.
2. It's been _____ meeting you.
3. They don't _____ in Europe yet, but that's going to change.
4. Their business is _____, so they are going to increase production.
5. There are several thousand people _____ in their main factory.
6. It's a new company, _____ only a few months ago.
7. Some of their products are being used to improve _____.
8. Their _____ are general consumers.
9. The company _____ by a group of engineers several years ago.
10. Unfortunately, their business is bad. They _____ a lot of money.

(Words and phrases)

- | | |
|--------------------------|----------------|
| a) main customers | f) a pleasure |
| b) things are tough | g) employed |
| c) global communications | h) established |
| d) have much business | i) have lost |
| e) very profitable | j) was started |

EXERCISES

Quantitative English

Write out the numerical expression for each of the following numbers, fractions, and decimals.

Example: 63,412

sixty-three thousand four hundred and twelve

1. 884,850

2. $\frac{1}{5}$

3. .008

4. 695

5. $3\frac{5}{16}$

6. 12.06

7. .5 %

8. $\frac{7}{8}$

9. 1,500,000

10. 158,780
